

Summer Village of Crystal Springs

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Minutes

Regular Council Meeting

January 14, 2021

Summer Villages Office Council Chambers

Present:

Ian Rawlinson, Mayor

Sylvia Roy, Chief Administrative Officer

Ron LaJeunesse, Deputy Mayor

Margaret Gagnon, Councilor

Council Members may participate in this meeting via electronic communications as per Municipal Government Act S. 199.

A. CALL TO ORDER

Mayor Rawlinson called the meeting to order at 4:45 pm.

B. ADOPT/ AMEND AGENDA

Res. #2021-001

Moved by Deputy Mayor LaJeunesse to approve the agenda as amended.

CARRIED

C. ADOPTION OF MINUTES

1. Regular Council Meeting Minutes of December 10, 2020

Res. #2021-002

Moved by Councillor Gagnon to approve the Crystal Springs Regular Council Meeting Minutes of December 10, 2020 as presented.

CARRIED

D. DELEGATES

1. None

E. BYLAWS & POLICIES

1. None

F. COUNCIL & CAO REPORTS

1. Follow Up Sheet

Res. #2021-003

Moved by Mayor Rawlinson to accept the Follow up Sheet as information.

CARRIED

2. 2020 Chief Administrative Officer Report

Res. #2021-004

Moved by Mayor Rawlinson that Administration research the funds expended for Crystal Springs public works since this Council has been in office.

CARRIED

Res. #2021-005

Moved by Mayor Rawlinson to accept the 2020 Chief Administrative Officer Report as information.

CARRIED

G. BUSINESS

1. Regional Emergency Management Agency

a) Emergency Management Mutual Aid Agreement

Council reviewed an updated Mutual Aid Agreement with Leduc County for all Pigeon Lake Summer Villages that replaces an outdated agreement.

Res. #2021-006

Moved by Councillor Gagnon that the Summer Village of Crystal Springs enter into the mutual aid agreement with Leduc County, as presented.

CARRIED

b) Elected Official Training

Council discussed the required elected official training for emergency management.

Res. #2021-007

Moved by Mayor Rawlinson to accept the emergency management elected official training update as information.

CARRIED

2. South Pigeon Lake Regional Wastewater Commission

A South Pigeon Lake Regional Wastewater Commission meeting was held in December, 2020.

Res. #2021-008

Moved by Deputy Mayor LaJeunesse to defer the South Pigeon Lake Regional Wastewater Commission item until after receipt of the minutes of the December 2020 meeting.

CARRIED

3. Land Use Bylaw Cost Estimate

Res. #2021-009

Moved by Deputy Mayor LaJeunesse to defer the Land Use Bylaw Cost Estimate item to the February 2021 Council Meeting.

CARRIED

4. Signage

Res. #2021-010

Moved by Mayor Rawlinson to defer the Signage item to the February 2021 Council Meeting.

CARRIED

5. Boat Launch

Concrete from the Crystal Springs boat launch has been pushed up on shore by lake ice.

Res. #2021-011

Moved by Mayor Rawlinson that Administration begin the necessary permit process for the Summer Village to make necessary repairs to the Crystal Springs boat launch.

CARRIED

6. Intermunicipal Development Plan (Roads)

Council discussed the upcoming meetings with Summer Village representatives and with the County of Wetaskiwin regarding the existing Intermunicipal Development Plan.

Res. #2021-012

Moved by Mayor Rawlinson to accept the Intermunicipal Development Plan (Roads) update as information.

CARRIED

7. 2021 Crystal Springs Strategic Plan

Council and Administration collaborated on a draft 2021 Crystal Springs Strategic Plan.

Res. #2021-013

Moved by Deputy Mayor Lajeunesse that the draft 2021 Crystal Springs Strategic Plan be approved for community consultation following final approval by Crystal Springs Council and Administration.

CARRIED

8. 2021 Census

Information was received from Statistics Canada indicating that the next census will take place in May 2021.

Res. #2021-014

Moved by Deputy Mayor Lajeunesse that Crystal Springs Council supports the 2021 Census, and encourages all residents to complete their census questionnaire online at www.census.gc.ca. Accurate and complete census data support programs and services that benefit our community.

CARRIED

9. Website Update

Improvements/ upgrades are being performed on the Crystal Springs website.

Res. #2021-015

Moved by Mayor Rawlinson to accept the Crystal Springs website update as information.

CARRIED

H. FINANCIAL REPORTS

1. None

I. CORRESPONDENCE

1. AltaGas Utilities Inc. Announces Name Change
2. Minister Response re: Highway 13 Speed Limit

Res. #2021-016

Moved by Deputy Mayor LaJeunesse to accept the above correspondence items as information.

CARRIED

J. CLOSED SESSION

1. Chief Administrative Officer Performance Review (FOIP S. 19(2))

Participants in the Closed Session included Mayor Rawlinson, Deputy Mayor LaJeunesse, Councillor Gagnon, Sylvia Roy, Chief Administrative Officer.

Res. #2021-017

Moved by Mayor Rawlinson to go into Closed Session at 6:28 pm pursuant to FOIP. S.19 (2) for Chief Administrative Officer Performance Review.

CARRIED

Res. #2021-018

Moved by Mayor Rawlinson to come out of Closed Session at 6:39 pm.

CARRIED

Res. #2021-019

Moved by Mayor Rawlinson to forward a copy of the completed Chief Administrative Officer to the Joint Services Committee Chairman for compilation.

CARRIED

K. ADJOURNMENT

Res. #2021-020

Moved by Mayor Rawlinson that the meeting be adjourned at 6:43 pm.

CARRIED



**Ian Rawlinson, Mayor
Summer Village of Crystal Springs**



**Sylvia Roy, Chief Administrative Officer
Summer Village of Crystal Springs**