

Summer Village of Crystal Springs

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Minutes

Regular Council Meeting

January 13, 2022

Summer Villages Office Council Chambers

Present:

Ian Rawlinson, Mayor

Sylvia Roy, Chief Administrative Officer

Ron Lajeunesse, Deputy Mayor

Margaret Gagnon, Councilor

Council Members may participate in this meeting via electronic communications as per Municipal Government Act S. 199.

A. CALL TO ORDER

Mayor Rawlinson called the meeting to order at 1:02 pm.

B. ADOPT/ AMEND AGENDA

Res. #2022-001

Moved by Mayor Rawlinson to approve the agenda as amended.

CARRIED

C. ADOPTION OF MINUTES

1. Regular Council Meeting Minutes of December 9, 2021

Res. #2022-002

Moved by Councillor Gagnon to approve the Crystal Springs Regular Council Meeting Minutes of December 9, 2021 as presented.

CARRIED

D. DELEGATES

1. None

E. BYLAWS & POLICIES

1. None

F. COUNCIL & CAO REPORTS

1. Follow Up Sheet

Res. #2022-003

Moved by Deputy Mayor Lajeunesse to accept the Follow up Sheet as information.

CARRIED

2. Development Permit List

Res. #2022-004

Moved by Mayor Rawlinson to accept the development permit list as information.

CARRIED

3. 2021 Chief Administrative Officer Report

Res. #2022-005

Moved by Mayor Rawlinson to accept the 2021 Chief Administrative Officer Report as information.

CARRIED

G. BUSINESS

1. 2022 Municipal Accountability Program (MAP) Review

Res. #2022-006

Moved by Mayor Rawlinson to accept the 2022 Municipal Accountability Program (MAP) Review update as information.

CARRIED

2. Village West Area Structure Plan – County of Wetaskiwin

Council reviewed and approved a letter from the Summer Village of Crystal Springs regarding the proposed Village West Area Structure Plan in the County of Wetaskiwin.

Res. #2022-007

Moved by Deputy Mayor LaJeunesse that Crystal Springs letter regarding the Village West Area Structure Plan in the County of Wetaskiwin be approved and as presented and distributed as discussed.

CARRIED

3. Dock Standard (Boat Mooring) Requirements Brochure

Council reviewed an information brochure for residents regarding the Dock Standard (Boat Mooring) Requirements. This brochure will be added to the information package for new residents and will be mailed out with the tax notice.

Res. #2022-008

Moved by Mayor Rawlinson that the Crystal Springs Dock Standard (Boat Mooring) Requirements brochure be mailed out to residents along with the tax notice.

CARRIED

4. Intermunicipal Development Plan (Roads) Meeting

Council discussed the upcoming meeting with the Summer Villages and the County of Wetaskiwin regarding the Range Roads that are included in the Intermunicipal Development Plan.

Res. #2022-009

Moved by Mayor Rawlinson to accept the Intermunicipal Development Plan (Roads) Meeting update as information.

CARRIED

5. GFL Proposal (Waste Disposal) Renewal

Council reviewed options for household waste and fish kill disposal. Included in the proposal is the provision of one new garbage bin for all residents which will replace any bins currently used by residents. Council is also proceeding with a recycling program which will run bi-weekly during the summer schedule and monthly in the winter schedule.

Res. #2022-010

Moved by Mayor Rawlinson to pursue an agreement renewal with GFL Environmental for a five-year term using the same schedule for household waste as is currently employed; for the addition of a recycling bag option, and for fish kill option (big lidded bin) as required.

CARRIED

6. Local Wastewater Project Update

Council was updated on the local wastewater system, which is running well despite the extremely cold weather. Council reviewed the wastewater maintenance program which included elements such as inspecting air release valves (ARV), inspecting “fair” condition tanks and filter cleaning.

Res. #2022-011

Moved by Councillor Gagnon to accept the Local Wastewater Project Update as information.

CARRIED

7. Public Works Position Description

Council reviewed a Public Works Coordinator description for Joint Services Committee consideration.

Res. #2022-012

Moved by Mayor Rawlinson that Administration presents the Public Works Coordinator position description to the Joint Services Committee.

CARRIED

8. Land Use Bylaw Project Update

Council reviewed a What We Heard Report to Council as prepared by MPS regarding the land use bylaw survey, which received 77 survey responses.

Res. #2022-013

Moved by Mayor Rawlinson that Administration contact MPS requesting information on next steps and timeframes for the Crystal Springs Land Use Bylaw project.

CARRIED

9. 2022 Strategic Plan

Council discussed the 2022 strategic plan and revisions will be made and reviewed at the February 2022 Council Meeting.

Res. #2022-014

Moved by Deputy Mayor LaJeunesse to review the draft 2022 Strategic Plan at the February 2022 Crystal Springs Council Meeting, and target approval of the Plan at the March Council Meeting.

CARRIED

10. Lake Monitoring Buoy and ACP Grant

Mayor Rawlinson stated that review of Phase 2 report is underway.

Res. #2022-015

Moved by Councillor Gagnon to accept Mayor Rawlinson’s report as information.

CARRIED

H. FINANCIAL REPORTS

1. None

I. CORRESPONDENCE

1. None

J. CLOSED SESSION

1. Chief Administrative Officer Performance Review (FOIP S. 19(2))

Res. #2022-016

Moved by Mayor Rawlinson to go into Closed Session at 3:29 pm for Chief Administrative Officer Performance Review pursuant to (FOIP S. 19(2)).

CARRIED

Res. #2022-017

Moved by Mayor Rawlinson to come out of Closed Session at 3:51 pm.

CARRIED

Res. #2022-018

Moved by Mayor Rawlinson to share a copy of the Chief Administrative Officer performance review with the Chair of the Joint Services Committee Governance Sub-Committee.

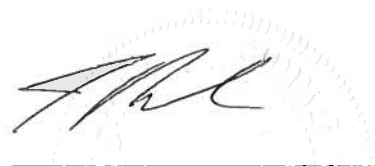
CARRIED

K. ADJOURNMENT

Res. #2022-019

Moved by Mayor Rawlinson that the meeting be adjourned at 4:00 pm.

CARRIED



**Ian Rawlinson, Mayor
Summer Village of Crystal Springs**



**Sylvia Roy, Chief Administrative Officer
Summer Village of Crystal Springs**