

# Summer Village of Crystal Springs

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## Minutes

### Regular Council Meeting

February 20, 2020

### Summer Villages Office Council Chambers

#### Present:

Ian Rawlinson, Mayor

Ron LaJeunesse, Deputy Mayor

Margaret Gagnon, Councilor

Sylvia Roy, Chief Administrative Officer

Jeff Riege, CFO, A/CAO

Gail Coleman, A/CAO

*Council Members may participate in this meeting via electronic communications (teleconference) as per Municipal Government Act S. 199.*

#### A. CALL TO ORDER

Mayor Rawlinson called the meeting to order at 4:30 pm.

#### B. ADOPTION/ AMENDMENTS TO AGENDA

Res. #2020-013

Moved by Councillor Gagnon to approve the agenda as amended.

CARRIED

#### C. ADOPTION OF MINUTES OF PREVIOUS COUNCIL MEETINGS

1. Regular Council Meeting Minutes of December 12, 2019

Res. #2020-014

Moved by Deputy Mayor LaJeunesse to approve the Crystal Springs Regular Council Meeting Minutes of January 9, 2020 as presented.

CARRIED

#### D. DELEGATIONS/ PRESENTATIONS

None

#### E. BYLAWS & POLICIES

1. Policy # 30-2020, Crystal Springs Day Park Pavilion – Community Use Policy

Res. #2020-015

Moved by Mayor Rawlinson to approve Policy #30-2020, Crystal Springs Day Park Pavillon – Community Use Policy as amended.

CARRIED

Res. #2020-016

Moved by Deputy Mayor LaJeunesse that the Pavilion Community Use Policy be added to the October Council Meeting agenda to review the usage summary/ issues.

CARRIED

**F. COUNCIL & CAO REPORTS**

**1. Follow Up Sheet**

**Res. #2020-017**

**Moved by Councillor Gagnon to accept the Follow up Sheet as information.**

**CARRIED**

**G. BUSINESS**

**1. The Local Authority Emergency Management Regulation**

**Res. #2020-018**

**Moved by Mayor Rawlinson to approve the Local Authority Emergency Management Regulation update as information.**

**CARRIED**

**2. Day Park Pavilion Grand Opening / Annual Information Meeting**

**Res. #2020-019**

**Moved by Mayor Rawlinson to confirm the date of the Day Park Pavilion Grand Opening/ Annual Information Meeting as June 20, 2020 with the Annual Information Meeting to start at 3:30 pm followed by the Grand Opening.**

**CARRIED**

**3. Day Park Access Landscaping**

**Res. #2020-020**

**Moved by Mayor Rawlinson to approve the Day Park Access Landscaping update as information.**

**CARRIED**

**4. Pigeon Lake Renewal League Grant Funding Update**

**Res. #2020-021**

**Moved by Deputy Mayor LaJeunesse to approve the information received regarding satisfactory completion of the Pigeon Lake Renewal League grant.**

**CARRIED**

**5. 2020 Assessment Review Board Officials Appointments**

**Res. #2020-022**

**Moved by Mayor Rawlinson that the Summer Village of Crystal Springs appoint the following individuals to their respective appointments, as recommended by Capital Region Assessment Services Commission (CRASC):**

**ARB Chairman – Raymond Ralph.**

**Certified Clerk – Richard Barham.**

**Certified Panelists – Judy Bennett,  
Darlene Chartrand,  
Tina Groszko,  
Stewart Hennig,  
Richard Knowles,  
Raymond Ralph.**

**CARRIED**

6. Watershed Regulations/ Land Use Bylaws Workshop

Res. #2020-023

Moved by Councillor Gagnon that Mayor Rawlinson attend the Watershed Regulations/ Land Use Bylaw Workshop in March 2020 and, if he is unable to attend, that Deputy Mayor LaJeunesse attend in his place.

CARRIED

7. Crystal Springs ACP Grant

Res. #2020-024

Moved by Mayor Rawlinson that the Crystal Springs ACP Grant update be received as information.

CARRIED

8. Crystal Springs 2020 Strategic Plan

Res. #2020-025

Moved by Mayor Rawlinson to approve the Crystal Springs strategic plan as amended.

CARRIED

Res. #2020-026

Moved by Deputy Mayor LaJeunesse that Council, Administration and Bylaw Enforcement identify land use concerns in Crystal Springs, and develop a plan for enforcement of current bylaws regarding RV use, parking and storage.

CARRIED

9. South Side Wastewater Request

Res. #2020-027

Moved by Mayor Rawlinson that Crystal Springs Administration contact the owner of Roll #181.

CARRIED

10. Intermunicipal Collaboration Framework Project

Res. #2020-028

Moved by Mayor Rawlinson to accept the Intermunicipal Collaboration Framework Project update as information.

CARRIED

11. Future Council Meeting Dates

Res. #2020-029

Moved by Deputy Mayor LaJeunesse that the Summer Village of Crystal Springs hold their Council Meetings on the following dates:

April 16, 2020

May 21, 2020

June 11, 2020

July 9, 2020

All Council meeting are to be held at 4:30 pm at the Summer Villages Office in Ma-Me-O Beach, AB.

CARRIED

H. FINANCIAL REPORTS

1. Financial Report

None

**I. CORRESPONDENCE**

1. County of Wetaskiwin – Police Funding Model
2. ASVA Conference – Silent Auction Donation
3. Assessment Year Modifiers
4. Casual Legal - Accidents Happen – Mitigating and Managing Municipal Liability
5. Casual Legal – Adding Clean-Up Costs to the Tax Roll
6. AUMA Spring 2020 Municipal Leaders' Caucus

**Res. #2020-030**

Moved by to Mayor Rawlinson accept the above 6 items as information.

**CARRIED**

**J. CLOSED SESSION**

Participants in the Closed Session included Mayor Rawlinson, Deputy Mayor LaJeunesse, Councillor Gagnon, Sylvia Roy, CAO and Gail Coleman, A/CAO.

1. Planning & Development Agreement (FOIP. S. 16(1)(c) (i), 24(1)

**Res. #2020-031**

Moved by Mayor Rawlinson to go into Closed Session at 6:12 pm pursuant to FOIP. S. 16(1)(c) (i), 24(1) and 19(2).

**CARRIED**

2. CAO Performance Review (FOIP S. 19(2))

Sylvia Roy and Gail Coleman departed from Council Chambers at 6:17 pm.  
Sylvia Roy and Gail Coleman returned to Council Chambers at 6:26 pm.

**Res. #2020-032**

Moved by Mayor Rawlinson to come out of Closed Session at 6:26 pm.

**Res. #2020-033**

Moved by Deputy Mayor LaJeunesse that the Summer Village of Crystal Springs terminate the planning services contract with West Central Planning Agency (WCPA) effective the end of February 2020, but while the terms of the agreement require that we provide twelve months' notice, the Summer Village request that WCPA consider a termination date of December 31, 2020.

**CARRIED**

**Res. #2020-034**

Moved by Mayor Rawlinson to approve the amalgamated CAO performance review as information.

**CARRIED**

**K. ADJOURNMENT**

**Res. #2020-035**

Moved by Mayor Rawlinson that the meeting be adjourned at 6:27 pm.

**CARRIED**



**Ian Rawlinson, Mayor**  
Summer Village of Crystal Springs



**Sylvia Roy, Chief Administrative Officer**  
Summer Village of Crystal Springs