

Summer Village of Crystal Springs

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Minutes

Regular Council Meeting

October 12, 2022

Summer Villages Office Council Chambers

Present:

Ian Rawlinson, Mayor

Sylvia Roy, Chief Administrative Officer

Ron LaJeunesse, Deputy Mayor

Margaret Gagnon, Councilor

Council Members may participate in this meeting via electronic communications as per Municipal Government Act S. 199.

A. CALL TO ORDER

Mayor Rawlinson called the meeting to order at 1:02 pm.

B. ADOPT/ AMEND AGENDA

Res. #2022-199

Moved by Deputy Mayor LaJeunesse to approve the agenda as amended.

CARRIED

C. ADOPTION OF MINUTES

1. Organizational Council Meeting Minutes of August 11, 2022

Res. #2022-200

Moved by Deputy Mayor LaJeunesse to approve the Crystal Springs Organizational Council Meeting Minutes of August 11, 2022, as presented.

CARRIED

2. Regular Council Meeting Minutes of August 11, 2022

Res. #2022-201

Moved by Councilor Gagnon to approve the Crystal Springs Regular Council Meeting Minutes of August 11, 2022, as presented.

CARRIED

D. DELEGATES

1. Mr. Todd Malo, Crystal Springs Resident

At 1:05 pm, Council welcomed Mr. Todd Malo, Crystal Springs resident, who shared a PowerPoint presentation with proposed recommendations for upgrades to the wastewater system.

Council thanked Mr. Malo for his comprehensive report, and he departed at 1:33 pm.

E. BYLAWS & POLICIES

1. None

F. COUNCIL & CAO REPORTS

1. Follow Up Sheets

Res. #2022-202

Moved by Deputy Mayor LaJeunesse to accept the Follow up Sheet as information.

CARRIED

2. Development Permit List

Res. #2022-203

Moved by Mayor Rawlinson to accept the development permit list as information.

CARRIED

Res. #2022-204

Moved by Mayor Rawlinson that Administration draft a policy regarding approach standards in CS.

CARRIED

3. Development Update

Res. #2022-205

Moved by Mayor Rawlinson that the development spreadsheet be updated and emailed to Council.

CARRIED

G. BUSINESS

1. Local Wastewater Project

Discussion occurred regarding the local wastewater system and Mr. Malo's presentation.

Res. #2022-206

Moved by Mayor Rawlinson that Administration investigates a flex hose retrofit system and costs for all tanks in Crystal Springs.

CARRIED

Res. #2022-207

Moved by Mayor Rawlinson that Administration finds a support system and fittings for all deep tanks.

CARRIED

Res. #2022-208

Moved by Mayor Rawlinson that Administration makes recommendations for residents for a remote alarm system they can employ at the homeowner's cost.

CARRIED

Res. #2022-209

Moved by Mayor Rawlinson that Administration drafts a letter to Mr. Malo thanking him for his comprehensive presentation.

CARRIED

2. Snow Removal

Administration indicated that they will be purchasing a blade and sander for the public works truck for Summer Village snow removal.

Res. #2022-210

Moved by Mayor Rawlinson to accept the snow removal update as information.

CARRIED

3. Swim Platform Ladder and Repair

Res. #2022-211

Moved by Deputy Mayor LaJeunesse that Administration includes swim platform ladder and repairs in the 2023 budget for Council consideration.

CARRIED

4. Noise Bylaw

Res. #2022-212

Moved by Deputy Mayor LaJeunesse that Administration includes the Argentia Beach Noise Bylaw on the next Crystal Springs Council agenda for Council discussion.

CARRIED

5. ATVs on Trail Systems

Discussion occurred regarding the use of ATV's/ off highway vehicles on the Crystal Springs trail system; a newsletter article will be created to address this topic. It was also noted that some of the trails have become overgrown with vegetation and needs to be maintained.

Res. #2022-213

Moved by Mayor Rawlinson that Administration have vegetation maintained on Crystal Springs trails.

CARRIED

6. Confined Feeding Operation – NRCB Decision

Council reviewed a decision from the Natural Resources Conservation Board indicating that Application RA21045 from G & S Cattle Ltd located at NW 3-47-2-W5 was denied.

Council requested that Administration draft letters of recognition to Pigeon Lake Watershed Association and Pigeon Lake Watershed Management Plan for their comprehensive approach and advocacy for Pigeon Lake on the Confined Feeding Operation topic.

Res. #2022-214

Moved by Mayor Rawlinson that Administration draft letters of recognition to Pigeon Lake Watershed Association and Pigeon Lake Watershed Management Plan for their comprehensive approach and advocacy for Pigeon Lake on the Confined Feeding Operation topic.

CARRIED

7. County of Wetaskiwin - Road Maintenance Agreement

Council reviewed a letter from the County of Wetaskiwin indicating that the County is not pursuing an extension to the agreement when the agreement expires on December 31, 2022.

Mayor Rawlinson reported that the Summer Villages of Crystal Springs and Grandview requested a follow up meeting with the County of Wetaskiwin regarding Range Road 12.

Res. #2022-215

Moved by Mayor Rawlinson to accept the County of Wetaskiwin - Road Maintenance Agreement update as information.

CARRIED

8. County of Wetaskiwin – South Pigeon Lake Intermunicipal Development Plan

Council reviewed a letter from the County of Wetaskiwin regarding the South Pigeon Lake Intermunicipal Development Plan and sharing mediation costs equally amongst all municipalities.

Res. #2022-216

Moved by Mayor Rawlinson that Crystal Springs Administration draft a letter to the Municipal Affairs Minister requesting the maximum amount of mediation grant funding available.

CARRIED

Res. #2022-217

Moved by Mayor Rawlinson that the Summer Village of Crystal Springs apply for the mediation grant on behalf of the County of Wetaskiwin and the Summer Villages of Crystal Springs, Norris Beach, Poplar Bay, and Grandview.

CARRIED

9. Trees

Council noted that felled trees needed to be cleaned up at the entrance to the Summer Village, and part of a big willow tree at Bluebird Park will be removed.

Res. #2022-218

Moved by Councillor Gagnon to accept the tree update as information.

CARRIED

10. Funding Request from Battle River Watershed Alliance

Council reviewed a funding request from the Battle River Watershed Alliance for \$37. The invoice is based upon the recent census and the Summer Village is located in the Battle River and Sounding Creek Watersheds.

Res. #2022-219

Moved by Councillor Gagnon that the Summer Village of Crystal Springs support the Battle River Watershed Alliance by granting them \$37 as requested.

CARRIED

11. Fortis Alberta Franchise Fee

Res. #2022-220

Moved by Deputy Mayor Lajeunesse that the Summer Village of Crystal Springs maintain the Fortis Alberta Franchise fee at 0%

CARRIED

12. Pigeon Lake Watershed Association – Clean Runoff Garden

Mayor Rawlinson reported on a potential clean runoff garden demonstration site in Crystal Springs; the Watershed Association would provide the grant for the garden and the Summer Village would pay for related signage.

Res. #2022-221

Moved by Councillor Gagnon to accept the Pigeon Lake Watershed Association – Clean Runoff Garden update as information.

CARRIED

13. Regional Emergency Management Committee Update

Councillor Gagnon reported on a brief recent meeting where Brandon Stewart was appointed as the Director of Emergency Management. Also discussed at the meeting was the importance of residents reporting their correct address when speaking to emergency services dispatch.

Res. #2022-222

Moved by Deputy Mayor LaJeunesse to accept Councillor Gagnon’s Regional Emergency Management Committee update as information.

CARRIED

14. Wine & Cheese Event / Recreational Committee Proposal

Res. #2022-223

Moved by Deputy Mayor LaJeunesse to endorse the recreational committee’s proposal, and that the Summer Village of Crystal Springs provide a grant to the recreation committee for \$400.

CARRIED

15. Spring Buoy Placement

The national standard for buoy placement is 100 m from shore. Mayor Rawlinson purchased a pin finder and is donating it to the Summer Village to assist with buoy placement.

Res. #2022-224

Moved by Deputy Mayor LaJeunesse that the Summer Village accept Mayor Rawlinson’s donation of a pin finder for the Summer Village.

CARRIED

16. Vehicle Road Restriction and Road Protection Bylaw

Res. #2022-225

Moved by Deputy Mayor LaJeunesse to defer Vehicle Road Restriction and Road Protection Bylaw to the November Crystal Springs Council meeting.

CARRIED

17. Peace Officer Initiative

Res. #2022-226

Moved by Deputy Mayor LaJeunesse to defer the Peace Officer Initiative and enhanced RCMP to the November Crystal Springs Council meeting.

CARRIED

H. FINANCIAL REPORTS

1. None

I. CORRESPONDENCE

1. Letter from Alberta Environment and Parks
2. Letter from Alberta RCMP
3. Municipal Engagement Opportunity with Alberta Justice
4. Letter from Service Line Warranties

Res. #2022-227

Moved by Mayor Rawlinson to accept the above correspondence items as information.

CARRIED

J. CLOSED SESSION

1. Personnel (FOIP S. 16(1), 19(1)(2))

Attendees in this Closed Session were all members of Council, Sylvia Roy and Jeff Riege.

Res. #2022-228

Moved by Mayor Rawlinson to go into closed session pursuant to FOIP S. 16(1), 19(1)(2)) at 4:20 pm.

CARRIED

Res. #2022-229

Moved by Mayor Rawlinson to come out of closed session at 4:31 pm.

CARRIED

Res. #2022-230

Moved by Mayor Rawlinson that the Personnel update be received as information.

CARRIED

2. Chief Administrative Officer Employment Agreement (FOIP S.16(1), 19(1)(2))

Attendees in this Closed Session were all members of Council and Sylvia Roy.

Res. #2022-231

Moved by Deputy Mayor Lajeunesse to go into closed session pursuant to FOIP S. 16(1), 19(1)(2)) at 4:32 pm

CARRIED

Res. #2022-232

Moved by Councillor Gagnon to come out of closed session at 4:36 pm.

CARRIED

Res. #2022-233

Moved by Mayor Rawlinson enter into the revised Chief Administrative Officer Employment Agreement as presented.

CARRIED

3. Unsightly Roll #189 (FOIP S. 16(1); 24(1); 25(1); 27(1)(a))

Attendees in this Closed Session were all members of Council and Sylvia Roy.

Res. #2022-234

Moved by Mayor Rawlinson to go into closed session pursuant to FOIP S. 16(1); 24(1); 25(1); 27(1)(a)) at 4:37 pm.

CARRIED

Res. #2022-235

Moved by Mayor Rawlinson to come out of closed session at 4:55 pm.

CARRIED

Res. #2022-236

Moved by Councillor Gagnon that Administration proceeds with the direction as outlined in the Order to Remedy for Roll #189.


CARRIED

K. ADJOURNMENT


Res. #2022-237

Moved by Mayor Rawlinson that the meeting be adjourned at 5:00 pm.

CARRIED



**Ian Rawlinson, Mayor
Summer Village of Crystal Springs**



**Sylvia Roy, Chief Administrative Officer
Summer Village of Crystal Springs**