

# Summer Village of Crystal Springs

Box 100, 605-2<sup>nd</sup> Avenue, Ma-Me-O Beach, AB T0C 1X0

Tel: 780-586-2494

Email: [information@svofficepl.com](mailto:information@svofficepl.com)

[www.crystalsprings.ca](http://www.crystalsprings.ca)

## Minutes

### Regular Council Meeting

January 12, 2023

### Summer Villages Office Council Chambers

#### Present:

Ian Rawlinson, Mayor

Sylvia Roy, Chief Administrative Officer

Ron LaJeunesse, Deputy Mayor

Margaret Gagnon, Councilor

*Council Members may participate in this meeting via electronic communications as per Municipal Government Act S. 199.*

#### A. CALL TO ORDER

Mayor Rawlinson called the meeting to order at 4:31 pm.

#### B. ADOPT/ AMEND AGENDA

Res. #2023-001

Moved by Mayor Rawlinson to adopt the agenda as amended.

CARRIED

#### C. ADOPTION OF MINUTES

1. Regular Council Meeting Minutes of November 8, 2022

Res. #2023-002

Moved by Deputy Mayor LaJeunesse to approve the Crystal Springs Regular Council Meeting Minutes of November 8, 2022, as presented.

CARRIED

#### D. DELEGATES

1. Mr. Don Davidson, Grandview Mayor – Closed Session, FOIP S. 16 (1), 24(1)

Res. #2023-003

Moved by Mayor Rawlinson to go into Closed Session at 4:35 pm pursuant to FOIP S. 16 (1), 24(1).

CARRIED

Attendees in the Closed Session were all members of Council, Mr. Don Davidson, and Sylvia Roy, Chief Administrative Officer.

Res. #2023-004

Moved by Deputy Mayor LaJeunesse to come out of Closed Session at 5:12 pm pursuant to FOIP S. 16 (1), 24(1).

CARRIED

Mr. Davidson departed from Council Chambers.

**Res. #2023-005**

**Moved by Mayor Rawlinson to accept the Range Road 12 update as information.**

**CARRIED**

**E. BYLAWS & POLICIES**

1. Bylaw #259, The Procedural Bylaw

**Res. #2023-006**

**Moved by Deputy Mayor LaJeunesse to give First Reading to Bylaw #259, The Procedural Bylaw, as presented.**

**CARRIED**

**Res. #2023-007**

**Moved by Councillor Gagnon to give Second Reading to Bylaw #259, The Procedural Bylaw, as presented.**

**CARRIED**

**F. COUNCIL & CAO REPORTS**

1. Follow Up Sheet

**Res. #2023-008**

**Moved by Councillor Gagnon to accept the Follow up Sheet as information.**

**CARRIED**

2. Development Permit List

**Res. #2023-009**

**Moved by Councillor Gagnon to accept the development permit list as information.**

**CARRIED**

3. Development / Bylaw Sheet

**Res. #2023-010**

**Moved by Mayor Rawlinson to accept the Development/ Bylaw Sheet as information.**

**CARRIED**

4. 2022 Chief Administrative Officer's Report

**Res. #2023-011**

**Moved by Mayor Rawlinson to accept the 2022 Chief Administrative Officer's Report as information.**

**CARRIED**

**G. BUSINESS**

1. South Pigeon Lake Intermunicipal Development Plan Update

Administration advised that a South Pigeon Lake Intermunicipal Development Plan meeting with the South Summer Villages and the County of Wetaskiwin will be scheduled shortly.

**Res. #2023-012**

**Moved by Councillor Gagnon to accept the South Pigeon Lake Intermunicipal Development Plan Update be accepted as information.**

**CARRIED**

2. Range Road 12

**Res. #2023-013**

**Moved by Mayor Rawlinson that Administration contact Grandview Mayor Davidson and advise that Crystal Springs is not in a position to support approaching the County of Wetaskiwin for Range Road 12.**

**CARRIED**

3. South Pigeon Lake Regional Wastewater Services Commission Update

Deputy Mayor LaJeunesse reported on a Commission meeting that took place on November 16, 2022. Budgeting and financials were approved: the cost share formula will remain status quo for the next five years. Discussion also occurred regarding FOG – Fats, Oils and Greases – that end up in the wastewater system from residents dumping substances down drains, which clog pipes and negatively impact lift stations.

**Res. #2023-014**

**Moved by Deputy Mayor LaJeunesse to accept the South Pigeon Lake Regional Wastewater Services Commission Update as information.**

**CARRIED**

4. Alliance of Pigeon Lake Municipalities Update

a) Pigeon Lake Weir

Mayor Rawlinson reported on draft operating options for the Pigeon Lake Weir, as presented by the province. Council discussed and supported Option 3, which is to shift the operating plan to the Fall if lake level criteria are met.

**Res. #2023-015**

**Moved by Councillor Gagnon that Mayor Rawlinson report back to the Alliance of Pigeon Lake Municipalities that Crystal Springs Council supports Pigeon Lake Weir Option 3, which is to remove the weir stop log as necessary in the fall only.**

**CARRIED**

b) Missing Link Internet – Letter of Support

**Res. #2023-016**

**Moved by Deputy Mayor LaJeunesse that the Summer Village of Crystal Springs provides a letter of support for a grant application being submitted by Missing Link for internet services.**

**CARRIED**

5. Police & Security Services

**Res. #2023-017**

**Moved by Deputy Mayor LaJeunesse that the Summer Village of Crystal Springs refrain from contributing to enhanced RCMP in 2023.**

**CARRIED**

6. Argentia Beach Control of Noise Bylaw

**Res. #2023-018**

**Moved by Mayor Rawlinson that Administration drafts a noise bylaw for the February Crystal Springs Council meeting.**

**CARRIED**

7. 2022 Crystal Springs Municipal Accountability Program Review Report

Council reviewed the 2022 Crystal Springs Municipal Accountability Program (MAP) Review Report as created by Alberta Municipal Affairs. The MAP Review is conducted by the province on all municipalities with a population under 2500.

**Res. #2023-019**

**Moved by Mayor Rawlinson to accept the 2022 Crystal Springs Municipal Accountability Program Review Report as information and commend Administration on the results of the extensive review.**

**CARRIED**

a) Chief Administrative Officer Appointment

**Res. #2023-020**

**Moved by Mayor Rawlinson to appoint Ms. Sylvia Roy as the Chief Administrative Officer for the Summer Village of Crystal Springs.**

**CARRIED**

8. Resident Letter re: Recreational Vehicles, Roll #223

**Res. #2023-021**

**Moved by Mayor Rawlinson to decline the request from Roll #223 for waiving of fines for use / storage of recreational vehicles in the Summer Village of Crystal Springs.**

**CARRIED**

9. Resident Letter re: Wastewater Reimbursement, Roll #48

**Res. #2023-022**

**Moved by Mayor Rawlinson to approve the request from Roll #48 for reimbursement for wastewater pumpout costs.**

**CARRIED**

10. Resident Letter – Appeal of Fine, Roll #225

**Res. #2023-023**

**Moved by Mayor Rawlinson to approve the request from Roll #225 to waive the fine and issue a warning.**

**CARRIED**

11. Resident Letter re: Reimbursement of SDAB Filing Fee, Roll #27

**Res. #2023-024**

**Moved by Mayor Rawlinson to approve the request for reimbursement of the Subdivision & Development Appeal Board filing fee for Roll #27.**

**CARRIED**

12. ASVA – Local Government Fiscal Framework Briefing Note

Council reviewed a briefing note prepared by the Association of Summer Villages of Alberta for the new Minister of Municipal Affairs. Council requested that Administration take the Crystal Springs letter written to Alberta Municipalities and forward it to the Association of Summer Villages of Alberta.

**Res. #2023-025**

**Moved by Deputy Mayor LaJeunesse to accept the ASVA – Local Government Fiscal Framework Briefing Note as information.**

**CARRIED**

13. May 2023 Council Meeting Date

Res. #2023-026

Moved by Mayor Rawlinson to reschedule the May 2023 Crystal Springs Council Meeting to May 17, 2023 at 1 pm.

CARRIED

14. 2023 Crystal Springs Annual Information Meeting Date

Res. #2023-027

Moved by Mayor Rawlinson that the 2023 Crystal Springs Annual Information Meeting be scheduled for June 24, 2023, at 10 am at the Crystal Springs day park.

CARRIED

H. FINANCIAL REPORTS

1. None

I. CORRESPONDENCE

1. Brownlee Emerging Trends in Municipal Law Seminar

Res. #2023-028

Moved by Mayor Rawlinson to accept the above correspondence item as information.

CARRIED

J. CLOSED SESSION

1. Chief Administrative Officer Performance Review (FOIP S. 19(2))

Res. #2023-029

Moved by Mayor Rawlinson to go into Closed Session at 7:25 pm pursuant to FOIP S. 19(2).

CARRIED

Attendees in the Closed Session were all members of Council.

Res. #2023-030

Moved by Mayor Rawlinson to come out of Closed Session at 7:38 pm.

CARRIED

Res. #2023-031

Moved by Mayor Rawlinson that the Chief Administrative Officer Performance Review be presented to the Chief Administrative Officer in Closed Session at the February 2023 Council Meeting.


CARRIED

K. ADJOURNMENT

Res. #2023-032


Moved by Mayor Rawlinson that the meeting be adjourned at 7:42 pm.

CARRIED



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Ian Rawlinson, Mayor  
Summer Village of Crystal Springs



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Sylvia Roy, Chief Administrative Officer  
Summer Village of Crystal Springs