

# Summer Village of Crystal Springs

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## Minutes

### Regular Council Meeting

February 14, 2019

### Summer Villages Office Council Chambers

#### Present:

Ian Rawlinson, Mayor

Ron LaJeunesse, Deputy Mayor

Margaret Gagnon, Councilor

Sylvia Roy, Chief Administrative Officer

Jeff Riege, CFO

#### A. CALL TO ORDER

Mayor Rawlinson called the meeting to order at 4:30 pm.

#### B. DELEGATIONS

1. Ms. Jane Dauphinee & Ms. Allison Rosland, Municipal Planning Services

At 4:46 pm Council welcomed Ms. Jane Dauphinee and Ms. Allison Rosland from Municipal Planning Services, who addressed Council regarding the drafting of the Crystal Springs Municipal Development Plan.

#### C. ADOPTION OF AGENDA

Res. #19-024

Moved by Deputy Mayor LaJeunesse to approve the agenda as amended.

CARRIED

#### D. ADOPTION OF MINUTES

1. Regular Council Meeting Minutes of January 9, 2019

Res. # 19-025

Moved by Mayor Rawlinson to approve the Crystal Springs Regular Council Meeting Minutes of January 9, 2019 as presented.

CARRIED

#### E. READING OF BYLAWS & POLICIES

None.

#### F. COUNCIL & CAO REPORTS

1. Development (Closed Session, FOIP S. 24(1))

Res. # 19-026

Moved by Mayor Rawlinson to go into Closed Session at 4:31 pm.

CARRIED

**Res. # 19-027**

Moved by Mayor Rawlinson to come out of Closed Session at 4:45 pm.

**CARRIED**

**Res. # 19-028**

Moved by Deputy Mayor LaJeunesse that Administration be instructed to prepare an amendment to the Crystal Springs Land Use Bylaw to address Section 43f to read from "roadside" to property line.

**CARRIED**

**G. DISCUSSION ITEMS**

**1. Crystal Springs Road Repair**

**Res. # 19-029**

Moved by Mayor Rawlinson to accept the Crystal Springs Road Repair update as information.

**CARRIED**

**2. Crystal Springs Strategic Plan**

**Res. # 19-030**

Moved by Deputy Mayor LaJeunesse to approve the Crystal Springs Strategic Plan as presented.

**CARRIED**

**3. Capital Region Assessment Services Commission – Assessment Review Board Appointments**

**Res. # 19-031**

Moved by Mayor Rawlinson that the Summer Village of Crystal Springs appoint the following individuals for Assessment Review Board positions for 2019, upon recommendation of the Capital Region Assessment Services Commission:

Assessment Review Board Chairman – Raymond Ralph.

Certified Assessment Review Board Clerk – Richard Barham.

Certified Panelists – Judy Bennett,  
Darlene Chartrand,  
Tina Groszko,  
Steward Hennig,  
Richard Knowles,  
Raymond Ralph.

**CARRIED**

**4. Alberta Community Partnership Grant – Pigeon Lake In-Lake Management Strategy**

**Res. # 19-032**

Moved by Mayor Rawlinson to accept the Alberta Community Partnership Grant – Pigeon Lake In-Lake Management Strategy correspondence as information.

**CARRIED**

5. Short-Term Rentals Update

Res. # 19-033

Moved by Deputy Mayor LaJeunesse that the issue of short-term rentals in the Summer Village be considered as part of the ongoing discussion of the Crystal Springs Land Use Bylaw review.

CARRIED

6. Family & Community Support Services

Res. # 19-034

Moved by Mayor Rawlinson to verify the lack of interest in FCSS by way of Crystal Clear newsletter and that Council defer a decision on FCSS until the June Council Meeting.

CARRIED

7. Bottle Recycling

Res. # 19-035

Moved by Deputy Mayor LaJeunesse to enter into an agreement for bottle recycling on a single site, which will be at the Crystal Springs boat launch.

CARRIED

H. FINANCIAL REPORTS

1. Pigeon Lake Watershed Association Funding Request

Res. # 19-036

Moved by Mayor Rawlinson to defer the decision on the Pigeon Lake Watershed Association funding request until more recent information is received and until Crystal Springs budget deliberations.

CARRIED

2. Pigeon Lake Regional Chamber of Commerce – Ice Golf

Res. # 19-037

Moved by Mayor Rawlinson that Crystal Springs support the Pigeon Lake Regional Chamber of Commerce Ice Golf Tournament as a business card sponsor at \$150.

CARRIED

I. CORRESPONDENCE/ INFORMATION ITEMS

1. Norris Beach – ACP Grant for Intermunicipal Development Plans
2. Grandview – ACP Grant for Pigeon Lake Watershed Management Plan
3. Association of Summer Villages of Alberta Report
4. 2018 County of Wetaskiwin Ice/Water Rescue Report
5. Ag for Life
6. Website Statistics
7. AltaGas Utilities Update
8. Sundance Beach ACP Grant Application Support
9. Itaska Beach ACP Grant Application Support

Res. # 19-038

Moved by Mayor Rawlinson that the above 9 items be received as information.

CARRIED

**J. CLOSED SESSION**

1. Local Wastewater Project (FOIP S. 16(1); 24(1); 25(1))

Mr. Ryan Gibson of Gibson Contracting joined the Closed Session with Council and Administration.

**Res. # 19-039**

**Moved by Mayor Rawlinson to go into Closed Session at 6:17 pm.**

**CARRIED**

Mr. Gibson departed at 6:33 pm.

At 6:35 pm Mr. Greg Sentis of MPE joined the Closed Session via conference call.

Mr. Sentis departed from Closed Session at 7:00 pm.

**Res. # 19-040**

**Moved to Mayor Rawlinson come out of Closed Session at 7:01 pm.**

**CARRIED**

**Res. # 19-041**

**Moved by Mayor Rawlinson that Administration draft a letter to Gibson Contracting.**

**CARRIED**

**K. ADJOURNMENT**

**Res. # 19-042**

**Moved by Councillor Gagnon that the meeting be adjourned at 7:45 pm.**

**CARRIED**



**Ian Rawlinson, Mayor  
Summer Village of Crystal Springs**



**Sylvia Roy, C.A.O.  
Summer Village of Crystal Springs**

