

Summer Village of Crystal Springs

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Minutes

Regular Council Meeting

April 5, 2023

Summer Villages Office Council Chambers

Present:

Ian Rawlinson, Mayor

Sylvia Roy, Chief Administrative Officer

Ron LaJeunesse, Deputy Mayor

Margaret Gagnon, Councillor

Council Members may participate in this meeting via electronic communications as per Municipal Government Act S. 199.

A. CALL TO ORDER

Mayor Rawlinson called the meeting to order at 1:07 pm.

B. ADOPT/ AMEND AGENDA

Res. #2023-080

Moved by Councillor Gagnon to adopt the agenda as amended.

CARRIED

C. ADOPTION OF MINUTES

1. Regular Council Meeting Minutes of March 9, 2023

Res. #2023-081

Moved by Deputy Mayor LaJeunesse to approve the Crystal Springs Regular Council Meeting Minutes of March 9, 2023, as presented.

CARRIED

D. DELEGATES

1. Ms. Sinead Brady, Resident re: Recreational Vehicles

At 1:10 pm, Council welcomed Mr. Rory Brady who addressed Council regarding recreational vehicles in the Summer Village of Crystal Springs.

Council provided Mr. Brady with the background to the recreational vehicle situation in Crystal Springs. Council indicated that they could not grant an exception for the number of recreational vehicles and indicated that the Land Use Bylaw needed to be followed.

Council thanked Mr. Brady and he departed at 1:25 pm.

2. Seniuk and Company, Auditors

At 1:25 pm Council welcomed Mr. Zahid Maqsood of Seniuk & Company, who presented the 2022 Crystal Springs audited financial statements. Council thanked Mr. Maqsood and he departed at 1:46 pm.

E. BYLAWS & POLICIES

1. Bylaw #262, 2023 Crystal Springs Tax Rate Bylaw

Res. #2023-082

Moved by Mayor Rawlinson to give First Reading to Bylaw #262, 2023 Crystal Springs Tax Rate Bylaw, as presented.

CARRIED

Res. #2023-083

Moved by Councillor Gagnon to give Second Reading to Bylaw #262, 2023 Crystal Springs Tax Rate Bylaw, as presented.

CARRIED

Res. #2023-084

Moved by Deputy Mayor LaJeunesse to proceed to Third Reading for Bylaw #262, 2023 Crystal Springs Tax Rate Bylaw, as presented.

CARRIED UNANIMOUSLY

Res. #2023-085

Moved by Councillor Gagnon to give Third Reading to Bylaw #262, 2023 Crystal Springs Tax Rate Bylaw, as presented.

CARRIED

F. COUNCIL & CAO REPORTS

1. Follow Up Sheet

Res. #2023-086

Moved by Mayor Rawlinson to accept the Follow up Sheet as information.

CARRIED

2. Development Permit List

Res. #2023-087

Moved by Mayor Rawlinson to accept the development permit list as information.

CARRIED

3. Development / Bylaw Sheet

Res. #2023-088

Moved by Mayor Rawlinson to accept the Development/ Bylaw Sheet as information.

CARRIED

G. BUSINESS

1. Resident Email re: Recreational Vehicles

Res. #2023-089

Moved by Deputy Mayor LaJeunesse to accept the Delegation's email regarding recreational vehicles as information.

CARRIED

2. Draft 2023 Crystal Springs Strategic Plan

Res. #2023-090

Moved by Deputy Mayor LaJeunesse that the 2023 Crystal Springs Strategic Plan be approved and posted on the Crystal Springs website.

CARRIED

3. GFL Waste Collection – Recycling

Currently the recycling schedule runs from May to October. Council will consider adding December to the schedule.

Res. #2023-091

Moved by Deputy Mayor Lajeunesse to bring back to May council meeting.

CARRIED

4. 2022 -2023 Government of Alberta Police Funding Model

Council reviewed a letter from Alberta Public Safety and Emergency Services regarding the Government of Alberta's legislation for collecting a municipality's policing cost share under the Police Funding Model (PFM) Regulation.

As per PFM Regulation, each municipality will contribute a portion of frontline policing costs based on a 20% recovery for the 2022/23 fiscal year.

A portion of the costs of frontline policing is allotted back to each municipality based on a number of factors: population, equalized assessment, crime severity, shadow population, and detachment location.

Res. #2023-092

Moved by Councillor Gagnon that Mayor Rawlinson bring the Alberta Police Funding Model to the Board of the Association of Summer Villages of Alberta.

CARRIED

5. Trail Maintenance / Trees

Council discussed marking and removing trees on the trails in the Summer Village.

Res. #2023-093

Moved by Mayor Rawlinson that Trail Maintenance/ Trees be added to the May 2023 Crystal Springs Council Meeting agenda.

CARRIED

6. Annual Information Meeting / Welcome to Summer BBQ

Council discussed the Annual Information Meeting and Welcome to Summer BBQ scheduled for June 24, 2023. The Pigeon Lake Renewal League is holding the BBQ. The AIM will be held using the same format as previous years, and the Pigeon Lake Watershed Association will be asked to speak.

Res. #2023-094

Moved by Mayor Rawlinson to accept the Annual Information Meeting / Welcome to Summer BBQ update as information.

CARRIED

7. Day Park Project

At 2:07 pm Council welcomed Carson Hvenegaard of Pigeon Lake Watershed Association, Conor O'Loughlin of McElhanney and Amanda Stewart, Public Works Coordinator, who joined the Council meeting to discuss the Day Park Project.

It was thought best to remove the bridge from the day park project scope, and the Summer Village will take on building the bridge.

Carson Hvenegaard and Conor O'Loughlin departed at 2:25 pm.

Res. #2023-095

Moved by Mayor Rawlinson to remove the bridge from the day park project scope of contract.

CARRIED

Res. #2023-096

Moved by Mayor Rawlinson that the Summer Village of Crystal Springs proceed with the Memorandum of Understanding with the Pigeon Lake Watershed Association.

CARRIED

8. Boat Mooring

Council discussed boat mooring and dock standards, and the need for a shoreline map identifying the location of boat docks and hoists.

Res. #2023-097

Moved by Deputy Mayor LaJeunesse that Administration prepares a map of current boat dock locations in Crystal Springs.

CARRIED

9. RCMP – Pigeon Lake Area Operations Plan

Deputy Mayor LaJeunesse reported on previous meetings with the RCMP and Joint Services Committee representatives. Crystal Springs did not budget for RCMP enhanced policing for 2023. Council has been requesting community engagement and traffic control.

Deputy Mayor LaJeunesse indicated that this item will be further discussed at a future meeting of Joint Services representatives.

Res. #2023-098

Moved by Mayor Rawlinson to accept RCMP – Pigeon Lake Area Operations Plan as information.

CARRIED

H. FINANCIAL REPORTS

1. 2022 Audited Financial Statements

Res. #2023-099

Moved by Deputy Mayor LaJeunesse transfer 2022 surplus to the capital reserve.

CARRIED

Res. #2023-100

Moved by Councillor Gagnon approve the 2022 audited financial statements as presented.

CARRIED

I. CORRESPONDENCE

- 1. Association of Summer Villages of Alberta Winter Newsletter
- 2. Summer Village of Rochon Sands Invasive Species Article
- 3. National Public Works Week

Res. #2023-101

Moved by Deputy Mayor LaJeunesse to accept the above three items as information.

CARRIED

J. CLOSED SESSION


- 1. None

K. ADJOURNMENT

Res. #2023-102

Moved by Mayor Rawlinson that the meeting be adjourned at 3:19 pm.

CARRIED



**Ian Rawlinson, Mayor
Summer Village of Crystal Springs**



**Sylvia Roy, Chief Administrative Officer
Summer Village of Crystal Springs**